

February 8, 2011

Dear Parent:

In order to help reduce the costs of a private school education, Sweetwater Episcopal Academy provides financial aid in a limited capacity. School & Student Services (SSS) by NAIS manages the application process and determines eligibility.

There are two ways to apply for financial aid:

1. You may apply online at <https://www8.student-1.com/SSSNet/>. The school code is 1909. The cost for applying online is \$35.
2. You may request an application from Kathy Anez, Business Manager, and mail it to the following address:

School and Student Services
P.O. Box 449
Randolph, MA 02368-0449

The cost for submitting your application via U.S. Mail is \$47.

SSS will review your information and submit a report to Sweetwater Episcopal Academy with their recommendations.

A copy of your 2010 W-2 and 2010 1040 tax return must be submitted to School and Student Services at the above address by March 31, 2011. If your 2010 tax return has not been completed as of this date, you may submit a copy of your 2009 1040 tax return followed by the 2010 return when it is available.

Important Notes:

- Submit your application to SSS as soon as possible. It may take several weeks for them to review each application and submit a report to SEA. If you are submitting your paperwork via U.S. Mail, please be sure that your application is signed and the fee is included.
- All information received from parents and SSS will be held in the strictest confidence.
- Financial aid is limited. There is no guarantee that there will be financial aid funds remaining for applications received after March 31, 2011.
- Parents receiving financial aid must commit to assisting SEA Parents Club in a volunteer capacity. There is a ten hour per child volunteer requirement for the 2011-12 school year. There are many opportunities in which to serve: Committee Leader, Winterfest Volunteer, Lunchroom Helper, Library Helper, etc. There are also opportunities to help outside of the typical school hours. Please note that Classroom Volunteer positions do not meet the 10 hour requirement.